

## 2024 Food & Beverage Expo Terms & Conditions

### BOOTH SPACE ALLOCATION

Saskatchewan Liquor and Gaming Authority (SLGA) will make all booth assignments in the best interest of the Expo and may alter the floor plan and reposition exhibitors if necessary. SLGA reserves the right to reject or prohibit exhibits or exhibitors who do not meet the goals of the expo.

### BOOTH DIMENSIONS

All booths are 10' wide and 8' deep. Within the first 3' from the back wall, display material may be up to 8' high. Beyond 3' from the back wall, no materials may exceed 4' in height. Display material and/or equipment must not be positioned in such a manner that it will obstruct or interfere with the view of adjacent exhibits. No exhibitor may injure, mar or in any way deface the building or expo; no nails, hooks, tacks or screws are to be driven into any part of the exhibit space.

### EXHIBIT SPACE

Includes high back drape, 8' x 3' high side drape, 1 skirted table, 2 folding chairs.

### EXHIBITORS

No more than one exhibiting company will be permitted per booth without prior written permission from SLGA.

### EXHIBITOR ACTIVITIES

All activities, promotions, materials, goods & fixtures must be contained within the assigned booth. Should activities create congestion in the aisles; the exhibitor will be required to desist. Sound levels should not interfere with other exhibitors. SLGA may require any exhibitor to immediately reduce the volume of any equipment or entertainment on the show floor.

### HOSPITALITY SUITES

No exhibitor shall sponsor, promote, or encourage hospitality suites or rooms during show hours.

### LEGAL AGE LIMIT

No persons under 19, including infants, may enter or remain on the show floor during show hours.

### FOOD & ALCOHOL

Exhibitors must not sell food or beverages for onsite consumption. Only the four approved products may be onsite for the Expo. Sampling of alcohol may only be done as follows:

- Spirits/Liqueurs: ½ ounce or 14.25 ml
- Wine: 2 ounces or 57 ml
- Beer/RTD/Coolers/Cider: 4 ounces or 114 ml.

### RESPONSIBLE ALCOHOL SERVICE

Exhibitors are responsible for ensuring that they do not provide alcohol to a person who is intoxicated. Intoxicated persons must be refused service and must leave the exhibit area. Exhibitors must identify anyone who is intoxicated or disrupting the event to the attention of the event manager. Persons who are serving at the booth are not to consume alcohol before or during their shift.

### SET-UP DEADLINE

Booths must be set up one hour prior to the start of the show, SLGA will, without compensation, dispose of any space for which any debts remain outstanding, or are not completely or reasonably set-up by the exhibitor.

### MOVE IN

Move-in will take place in Trade Show Hall A on Tuesday May 7 from 12:00 pm – 2:30 pm and or as a backup Wednesday May 8 from 8:00 am to 11:00 am. All SLGA and Privately Distributed samples will be sent directly to the Expo site. SK Craft product samples must be brought during move in time.

### MOVE OUT

Move-out will take place immediately at 5:00 pm on Wednesday, May 8 and not before. Displays may not be dismantled during show hours. All items must be removed from the building by midnight. If you need to make alternate arrangements, contact exhibitor services.

### LOSS OR DAMAGE

Neither SLGA nor Regina Exhibition Park will be responsible for loss or damage to persons, exhibits or decorations by theft, fire, accident, strikes or other causes. SLGA assumes no liability for loss or damage to exhibitor property.

### BADGES

During show hours, everyone on the floor, including exhibit staff, must wear a name badge provided by SLGA.

### CANCELLATION BY EXHIBITOR

Cancellations received prior to April 1 are eligible for a full refund. Cancellations after April 1 are non-refundable.

### CANCELLATION OF SHOW

In the event the Expo is cancelled for any reason beyond the control of SLGA, SLGA shall in no way whatsoever be liable to the exhibitor other than to return to the exhibitor, without interest, such sums as have been paid to SLGA, less any and all legitimate expenses at the discretion of SLGA.

### ENFORCEMENT OF RULES

Exhibitors assume all responsibility of obtaining knowledge of all rules, regulations, and policies with respect to health, fire prevention, public safety, and alcohol. Exhibitors will be required to observe such further reasonable rules and regulations as SLGA may consider necessary for the safety and well-being of everyone attending. All matters not covered in this contract shall be subject to the judgment of SLGA and any decision made by SLGA shall be final. Failure to observe said rules may result in expulsion from the show. SLGA may cancel without refund the contract of any exhibitor in the event of any violation of the rules and regulations set forth in this contract, or upon violation of any other rules, which SLGA shall establish and make known to exhibitors. If in doubt, please call SLGA. The rules we use are approved and accepted throughout the North American tradeshow industry. They will be enforced onsite, unless prior agreement has been obtained.