



**HUB CITY DISPLAY LTD.**  
 1740 ONTARIO AVENUE, SASKATOON, SK S7K 1T1  
 PHONE: 306-653-3705  
 E-mail: info@hubcitydisplay.com  
 Website: www.hubcitydisplay.com



**CUSTOM LABOUR ORDER FORM**

<b>COMPANY:</b>		<b>NAME OF SHOW:</b>	
<b>STREET:</b>		<b>SHOW DATES:</b>	
<b>CITY:</b>		<b>CONTACT NAME:</b>	
<b>PROVINCE:</b>	<b>POSTAL CODE:</b>	<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS</b>		<b>BOOTH NUMBER:</b>	

**Minimum Charge is 3 hours for Installation and 3 hours for Dismantle Per Person.**

INSTALLATION & DISMANTLE RATES		
Regular Time (RT):	8:00 am - 5:00 pm Monday to Friday	\$86.00 per hour/per person
Over Time (OT):	5:00 pm - 8:00 pm Monday to Friday	\$129.00 per hour/per person
	8:00 am - 5:00 pm Saturday & Sunday	
Double Time (DT):	All other hours including Statutory Holidays	\$172.00 per hour/per person

**INSTALLATION: (estimated requirements)**

# of _____ installers _____ hours	\$86.00/hr (RT)	\$ _____
# of _____ installers _____ hours	\$129.00/hr (OT)	\$ _____
# of _____ installers _____ hours	\$172.00/hr (DT)	\$ _____
Date Required: _____ Start Time: _____ Finish Time: _____		

**DISMANTLE: (estimated requirements)**

# of _____ installers _____ hours	\$86.00/hr (RT)	\$ _____
# of _____ installers _____ hours	\$129.00/hr (OT)	\$ _____
# of _____ installers _____ hours	\$172.00/hr (DT)	\$ _____
Date Required: _____ Start Time: _____ Finish Time: _____		

Client Supervised? Yes <input type="checkbox"/> No <input type="checkbox"/> On Site - Cell# _____	Total Estimated Charge	
If yes, Supervisor name: _____		
Supervised by Hub City Display Representative Yes <input type="checkbox"/> No <input type="checkbox"/>	25% Supervisor Fee	
If yes, add 25% to total estimated charges		
The exhibit consists of _____ shipping cases or crates (do not include cartons/boxes of literature or products)	Subtotal	
Qty of Ladders required _____	10' or under - \$86.00 12' or higher - \$109.00	
Special Instructions:	GST 5% (R102417581)	
	PST 6%	
	Total Amount Due:	

METHOD OF PAYMENT: Cheque  Mastercard  Visa  Debit  Cash  E-transfer

CREDIT

CARD#

EXP DATE:

DATE:

**PLEASE NOTE: 2.4% WILL BE CHARGED ON ALL CREDIT CARD TRANSACTIONS. ALTERNATIVELY, PAYMENTS CAN BE MADE VIA E-TRANSFER (accounting@hubcitydisplay.com) or EFT TO AVOID THIS CHARGE**

I HEREBY AGREE TO THE ABOVE RATES AND TERMS:

CUSTOMER SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_