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## Section One - General Information

The Saskatchewan Liquor and Gaming Authority (SLGA), a corporate body created by law, issues permits for the possession, sale, importation and delivery of recreational cannabis. Cannabis producers that are licensed federally to package and sell plants, seeds, and finished cannabis products to provincial wholesalers and retailers (LPs) must register with SLGA in order to supply cannabis to Saskatchewan businesses.

### Eligibility

Only LPs that hold a federal processing licence to package and sell finished cannabis products can register to make wholesale sales to Saskatchewan permitted wholesalers and retailers. This registration is required whether the LP is located in Saskatchewan or elsewhere in Canada.

If you plan to establish a cannabis warehouse in Saskatchewan that is separate from any federally licensed production facility, you must hold a Cannabis Wholesale Permit instead of an LP Registration. Application forms for this permit are available on SLGA's website.

LPs applying must share product records through GS1's ECCnet service at the consumer or base level. Registrations will not be issued until these records have been shared with SLGA. Once the registration has been issued the LP will be responsible for ensuring that records in ECCnet at the consumer or base level for all products sold into the Saskatchewan recreational cannabis market are shared with SLGA.

Once issued, for the registration to remain in good standing the LP must submit monthly reports documenting their sales to Saskatchewan cannabis permittees. Monthly reports are due by the 15<sup>th</sup> of the following month and must be submitted through SLGA portal in the prescribed format.

Before your business is registered, SLGA will contact you to ensure that you have the capacity to meet monthly reporting requirements. You can also find more information about the format and content of the required reports at [www.slga.com/permits-and-licences/cannabis-permits/wholesale-cannabis-permits](http://www.slga.com/permits-and-licences/cannabis-permits/wholesale-cannabis-permits).

### Fee schedule

A **non-refundable application fee** of \$550 applies. In addition to the application fee, the permit is subject to an **annual registration fee** of \$1,650.

The registration issued for three years. Applicants can pay the fee in annual installments due at the time the registration is issued and on each anniversary date thereafter, or can pay the full three year fee at the time the registration is issued.

### Processing time

SLGA recommends that applicants allow at least 30 days for processing. Several factors may contribute to the time needed to issue the registration, including:

- Any incomplete, missing, or incorrect information on the application, and
- Configuration of inventory tracking and reporting systems, followed by SLGA confirmation

**Applying for an LP registration does not guarantee approval. Any business arrangements completed prior to confirmation of registration eligibility are at your own risk.**

*For further information or help completing this application, please email [cannabisinquiries@slga.com](mailto:cannabisinquiries@slga.com) You can also call SLGA toll-free at 1(800) 667-7565 or in Regina at (306) 787-5563.*

*For submission of application, please email [cannabisinquiries@slga.com](mailto:cannabisinquiries@slga.com)*

## Section Two – Before You Proceed

### What information do you need to apply?

SLGA needs Sections Three to Five inclusive from this application package in order to determine whether an LP can be registered to provide cannabis products to Saskatchewan permitted wholesalers and retailers. Specifically, the following information must be submitted:

Forms:

- Applicant information (Section Three)
- Business information (Section Three)
- Contact information (Section Three)
- Certification of information (Section Four)
- Declaration by applicant (Section Five)

Documentation to be provided with application (Section Three):

- Details of the business operational structure
- Verified true copy of your Health Canada cannabis licence
- Copy of your complete CRA cannabis excise licence
- A Certificate of Incorporation or a Corporate Registry Profile Report from Information Services Corporation (ISC) Saskatchewan

## Section Three – Applicant, Contact, and Business Information

### Applicant information

Applicant/Legal name(s): \_\_\_\_\_  
(must match name on federal license and CRA cannabis license)

Operating as: \_\_\_\_\_  
(business name)

All websites and social media accounts associated with this business: \_\_\_\_\_  
\_\_\_\_\_

Physical address of production facility: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

### Contact information

(all correspondence regarding the LP registration will be sent to this individual)

Contact name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

E-Mail \_\_\_\_\_

Alternate Contact name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

E-Mail \_\_\_\_\_

**A non-refundable application fee of \$550 will be required before this application can be processed. You may include a cheque or money order payable to Saskatchewan Liquor and Gaming Authority, or an SLGA representative can process your credit card payment by telephone.**

## Additional Contact information - reporting

(all correspondence regarding reporting requirements will be sent to this the contact(s); Please include all authorized individuals)

Contact name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

E-Mail \_\_\_\_\_

Contact name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

E-Mail \_\_\_\_\_

Contact name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

E-Mail \_\_\_\_\_

## Business information

1. What type of entity are you? (please check one)
  - Individual
  - Corporation (for-profit, non-profit, co-operative)
  - Indian Band
  - Partnership or joint venture of any combination of the above
  - Other (please describe) \_\_\_\_\_
2. What date would you like your registration to take effect? \_\_\_\_\_

## Documentation to be provided with application

3. Please attach the following documentation :
  - A detailed description of your business operational structure, including:
    - Name and position held for all key figures in your business, including but not necessarily limited to the board of directors, Chief Executive Officer, Chief Financial Officer, etc.
  - A copy of your federal cannabis production licence that has been either:
    - Certified as a true copy by Health Canada, OR
    - Verified as a true copy by a Notary Public or a Commissioner for Oaths
  - A description of the category(s) of activities that your federal licence authorizes
    - Not needed if this information is already contained on your federal licence
    - Only LPs authorized to sell to provincial wholesalers and retailers are eligible for registration
  - A copy of your complete Canada Revenue Agency (CRA) Excise licence
  - Documentation demonstrating your business has registered with Information Services Saskatchewan (ISC) to do business in the province. For more information please visit: <https://www.isc.ca/corporateregistry/Pages/default.aspx>
    - A copy of your Certificate of Incorporation, OR
    - A copy of your Corporate Registry Profile Report

## Section Four - Certification of Information and Consent to Release Information

### I, THE UNDERSIGNED, HEREBY:

1. Certify that I/we am/are the applicant(s) named in this application **OR** I am the \_\_\_\_\_ of the Corporation/Indian band named in this application and have authority to speak on their behalf; [office held]
2. Certify that the facts contained in this application are accurate, correct, and true in substance and in fact. I understand that if any of the information provided in this form is not accurate, correct, and true, SLGA may deny any application or may subsequently revoke any registration with which I or the applicant is involved. I further understand that if any of the information provided in this application is fraudulent, I or the applicant may be subject to prosecution under the *Criminal Code of Canada*;
3. Certify that the applicant has complied with the requirements of *The Cannabis Control (Saskatchewan) Act*, *The Cannabis Control Regulations* and any other applicable legislation;
4. Consent to the release by SLGA of any information collected pursuant to this registration to any law enforcement agency, other regulatory jurisdiction or agency with which SLGA has a formal arrangement or agreement;
5. Understand that the consent is in effect for as long as this applicant is involved with a cannabis business permitted by SLGA;
6. Acknowledge and understand that a photocopy or other electronic reproduction of this document will have the same force and effect as the original;

I have read and understand the above statement.

Name(s): \_\_\_\_\_  
[please print name(s)]

Signature(s): \_\_\_\_\_

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

## **Section Five - Declaration by Applicant**

### COMPLIANCE WITH OTHER APPLICABLE LEGISLATION

SLGA requires all registered LPs to comply with any relevant federal, provincial, or municipal legislation.

By completing the declaration below, you are confirming that your operation is and will remain in compliance with any relevant federal, provincial, or municipal laws.

### IMPORTANT NOTICE:

If an applicant/registrant is not in compliance with any relevant laws, SLGA may refuse to issue a registration, or may suspend or cancel an existing registration.

### DECLARATION:

I solemnly declare that the operation to which this application relates is and will remain in compliance with any relevant federal, provincial, or municipal laws.

Name(s): \_\_\_\_\_  
[please print name(s)]

Signature(s): \_\_\_\_\_

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_