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## Section One - General Information

The Saskatchewan Liquor and Gaming Authority (SLGA), a corporate body created by law, issues permits for the possession, sale, importation and delivery of recreational cannabis. Cannabis producers that are licensed federally to package and sell finished cannabis products to provincial wholesalers and retailers (LPs) must register with SLGA in order to supply cannabis to Saskatchewan businesses.

### Eligibility

Only LPs that hold a federal processing licence to package and sell finished cannabis products can register to make wholesale sales to Saskatchewan permitted wholesalers and retailers. This registration is required whether the LP is located in Saskatchewan or elsewhere in Canada.

If you plan to establish a cannabis warehouse in Saskatchewan that is separate from any federally licensed production facility, you must hold a Cannabis Wholesale Permit instead of an LP Registration. Application forms for this permit are available on SLGA's website.

### Fee schedule

A **non-refundable application fee** of \$500 applies. In addition to the application fee, the permit is subject to an **annual permit fee** of \$1,500.

The registration may be issued for up to three years. Applicants can pay the fee in annual installments due at the time the registration is issued and on each anniversary date thereafter, or can pay the full three year fee at the time the registration is issued.

### Processing time

SLGA recommends that applicants allow at least 30 days for processing. Several factors may contribute to the time needed to issue a permit, including:

- Any incomplete, missing, or incorrect information on the application
- Configuration of inventory tracking and reporting systems, followed by SLGA confirmation, and
- The effective date of any applicable federal and provincial cannabis laws.

Because a significant number of applications are anticipated, SLGA will prioritize wholesale permit and LP registration applications as follows:

1. Businesses that can demonstrate both access to supply and purchase commitments from Saskatchewan wholesalers or retailers that are either permitted or are the successful proponent in a retailer selection process
2. Businesses that can demonstrate access to supply but no purchase commitments
3. Businesses that can demonstrate purchase commitments but no access to supply
4. Businesses that can demonstrate neither access to supply nor purchase commitments

As an LP, you are presumed to have access to supply and would therefore be considered a level 2 priority. If you think you meet the criteria for level 1, please provide copies of conditional agreements, letters of intent, or other similar documents to demonstrate purchase commitments.

**Applying for an LP registration does not guarantee approval. Any business arrangements completed prior to confirmation of registration eligibility are at your own risk.**

*For further information or help completing this application, please email [cannabisbranch@slga.gov.sk.ca](mailto:cannabisbranch@slga.gov.sk.ca). You can also call SLGA toll-free at 1(800) 667-7565 or in Regina at (306) 787-5563.*

## Section Two – Before You Proceed

### What information do you need to apply?

SLGA needs Sections Three to Five inclusive from this application package in order to determine whether an LP can be registered to provide cannabis products to Saskatchewan permitted wholesalers and retailers. Specifically, the following information must be submitted:

Forms:

- Applicant information (Section Three)
- Business information (Section Three)
- Contact information (Section Three)
- Certification of information (Section Four)
- Declaration by applicant (Section Five)

Documentation to be provided with application (Section Three):

- Details of the business operational structure
- Verified true copy of federal cannabis production licence
- Category(s) of activities authorized under the federal licence (if not already included on the licence itself)
- Copy of CRA Excise licence
- Detailed description of inventory management and sales tracking system
- (Optional) Copies of conditional agreements, letters of intent, etc. demonstrating purchase commitments



## Section Three – Applicant, Contact, and Business Information

### Applicant information

Applicant name(s): \_\_\_\_\_  
(must match name on federal licence)

Operating as: \_\_\_\_\_  
(business name)

All websites and social media accounts associated with this business: \_\_\_\_\_  
\_\_\_\_\_

Physical address of production facility: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

### Contact information

(all correspondence regarding the LP registration and related reporting will be sent to this individual)

Contact name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

E-Mail \_\_\_\_\_ Fax: \_\_\_\_\_

**How would you prefer to communicate with SLGA in the future?**

E-mail

Fax

Mail

**A non-refundable application fee of \$500 will be required before this application can be processed. You may include a cheque or money order payable to Saskatchewan Liquor and Gaming Authority, or an SLGA representative can process your credit card payment by telephone.**

## Business information

1. What type of entity are you? (please check one)
  - Individual
  - Corporation (for-profit, non-profit, co-operative)
  - Indian Band
  - Partnership or joint venture of any combination of the above
  - Other (please describe) \_\_\_\_\_
2. What date would you like your registration to take effect? \_\_\_\_\_

## Documentation to be provided with application

3. Please attach the following documentation :
  - A detailed description of your business operational structure, including:
    - o Name and position held for all key figures in your business, including but not necessarily limited to the board of directors, Chief Executive Officer, Chief Financial Officer, etc.
  - A copy of your federal cannabis production licence that has been either:
    - o Certified as a true copy by Health Canada, OR
    - o Verified as a true copy by a Notary Public or a Commissioner for Oaths
  - A description of the category(s) of activities that your federal licence authorizes
    - o Not needed if this information is already contained on your federal licence
    - o Only LPs authorized to sell to provincial wholesalers and retailers are eligible for registration
  - A copy of your Canada Revenue Agency (CRA) Excise licence
  - A detailed description of the inventory management and sales tracking system that will be used to record all sales to Saskatchewan wholesale and retail permittees
    - o For specifications, see Appendix A – Cannabis Tracking and Reporting available at [www.slga.com](http://www.slga.com)
    - o SLGA will confirm that your system is appropriately configured before a registration will be issued
  - (Optional) Copies of conditional agreements, letters of intent, or other similar documents demonstrating commitments made by Saskatchewan retailers to purchase your product
    - o Only commitments from retailers that are either permitted or have been selected for a retail opportunity through an SLGA selection process will be considered relevant

## Section Four - Certification of Information and Consent to Release Information

### I, THE UNDERSIGNED, HEREBY:

1. Certify that I/we am/are the applicant(s) named in this application **OR** I am the \_\_\_\_\_ of the Corporation/Indian band named in this application and have \_\_\_\_\_ [office held] authority to speak on their behalf;
2. Certify that the facts contained in this application are accurate, correct, and true in substance and in fact. I understand that if any of the information provided in this form is not accurate, correct, and true, SLGA may deny any application or may subsequently revoke any registration with which I or the applicant is involved. I further understand that if any of the information provided in this application is fraudulent, I or the applicant may be subject to prosecution under the *Criminal Code of Canada*;
3. Certify that the applicant has complied with the requirements of *The Cannabis Control (Saskatchewan) Act, The Cannabis Control Regulations* and any other applicable legislation;
4. Consent to the release by SLGA of any information collected pursuant to this registration to any law enforcement agency, other regulatory jurisdiction or agency with which SLGA has a formal arrangement or agreement;
5. Understand that the consent is in effect for as long as this applicant is involved with a cannabis business permitted by SLGA;
6. Acknowledge and understand that a photocopy or other electronic reproduction of this document will have the same force and effect as the original;

I have read and understand the above statement.

Name(s): \_\_\_\_\_  
[please print name(s)]

Signature(s): \_\_\_\_\_

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

## **Section Five - Declaration by Applicant**

### COMPLIANCE WITH OTHER APPLICABLE LEGISLATION

SLGA requires all registered LPs to comply with any relevant federal, provincial, or municipal legislation.

By completing the declaration below, you are confirming that your operation is and will remain in compliance with any relevant federal, provincial, or municipal laws.

### IMPORTANT NOTICE:

If an applicant/registrant is not in compliance with any relevant laws, SLGA may refuse to issue a registration, or may suspend or cancel an existing registration.

### DECLARATION:

I solemnly declare that the operation to which this application relates is and will remain in compliance with any relevant federal, provincial, or municipal laws.

Name(s): \_\_\_\_\_  
[please print name(s)]

Signature(s): \_\_\_\_\_

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_