

The Saskatchewan Liquor and Gaming Authority may issue a licence pursuant to subsection 207(1)(b) of the *Criminal Code*, authorizing charitable or religious organizations to conduct and manage lottery schemes.

Please ensure the following documents accompany this application form:

1. *Charity Eligibility application* (Form 1A) attached to follow no changes, as submitted previously
2. *Use of Proceeds Request* (Form 1B) attached to follow no changes, as submitted previously

Part 1 – Applicant Information

Organization’s Full Legal Name: _____

Mailing Address: _____ City: _____
 _____ Province: _____ Postal Code: _____

Is this a joint application? No » proceed to Part 2
 Yes » complete the section below. (Each partner will be listed on the licence.)

Participating Organization Full Legal Name: _____

Mailing Address: _____ City: _____
 _____ Province: _____ Postal Code: _____

A copy of the agreement or letter of understanding with each organization: Attached To follow

Part 2 – Member Information

Bingo Licence Contact

Name: _____

Mailing Address: _____ City: _____
 _____ Province: _____ Postal Code: _____

Primary Phone: _____ Alternate Phone: _____

Preferred Method of Correspondence: Mail Email: _____ Fax: _____

Alternate Bingo Licence Contact

Name: _____

Mailing Address: _____ City: _____
 _____ Province: _____ Postal Code: _____

Primary Phone: _____ Alternate Phone: _____

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Breakopen Licence Contact (if applicable)

Name: _____
Mailing Address: _____ City: _____
Province: _____ Postal Code: _____
Primary Phone: _____ Alternate Phone: _____
Preferred Method of Correspondence: Mail Email: _____ Fax: _____

Alternate Breakopen Licence Contact (if applicable)

Name: _____
Mailing Address: _____ City: _____
Province: _____ Postal Code: _____
Primary Phone: _____ Alternate Phone: _____

We certify that each person is aware that their contact information is being included on this application and will be utilized for SLGA licensing purposes only.

Part 3 – Bingo Details

Bingo location (name and physical address): _____

Total prize value for each event: _____

Website address (if advertising event(s) on the internet): _____

If utilizing a management company to assist in the conduct of the bingo event(s), provide the following:

- a. The name of the company _____
- b. A copy of the proposed management/contractual agreement. Attached to follow
(Any agreement you enter into with a management company must receive prior approval from SLGA before the bingo event(s) can commence)

Do you require a Breakopen licence? No Yes, see below:

- a. Will you be selling Breakopen tickets at this location? No Yes
- b. Will you be selling Breakopen tickets at another location? No Yes, complete Part 4.

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Part 4 – Breakopen (list below or attach)

Building #1 Name:	Date(s) required from:
Physical address:	To:
Building #2 Name:	Date(s) required from:
Physical address:	To:

Part 5 – Bingo Event(s)

Choose one:

If you are conducting a one-time single event, provide date and time: _____

OR

If you are conducting multiple non-recurring events, attach a list of dates and times

OR

If you are conducting frequent recurring events (i.e. a bingo held every Tuesday from 6pm to 8pm would be marked as every 1 week on Tuesday and Start 6pm, End 8pm), complete the table below:

Frequent/Recurring Events:														
Events recur every:		<input type="checkbox"/> one week		<input type="checkbox"/> two weeks		<input type="checkbox"/> three weeks		<input type="checkbox"/> four weeks						
On:	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
At:	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End
	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM
	/PM	/PM	/PM	/PM	/PM	/PM	/PM	/PM	/PM	/PM	/PM	/PM	/PM	/PM
Beginning (first bingo date):							Ending (last bingo date):							

Exceptions: identify below any period of time you will not operate your events as listed above: (e.g. July 1 to August 31 or Christmas Day, New Year’s Day)

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Part 6 – Estimated Annual Expenses (excluding prizes and licence fees)

A. **Wages** No wages paid at event(s)
 OR indicate wages in space below:

Position	# Per Event		Wage Per Event (\$)		# of Events		Total
Caller(s)		x		x		=	\$
Seller(s)		x		x		=	\$
Other (explain):		x		x		=	\$
Wage Total						=	\$

B. **Promotions** - Estimate all promotional items or prizes you intend to give away at your event(s), including: door prizes, cash and customer appreciation items (i.e. roses on Mother’s Day, etc.).

Promotion		Cost
	=	\$
	=	\$
Promotions Total		= \$

C. **Facility Rental** (rent paid to operate in a publicly owned facility (if any) \$ _____

D. **Advertising** (specify each media used)

Advertising		Cost
	=	\$
	=	\$
Advertising Total		= \$

E. **Professional Services** (refer to the Charitable Gaming Policy Manual to assist in identifying which services should be included.

Service Provider	Services Provided		Cost
		=	\$
		=	\$
Professional Services Total			= \$

F. **Other Expenses** (please specify)

Other Expenses		Cost
	=	\$
	=	\$
Other Expenses Total		= \$

Part 7 – Consent Information

I DECLARE that I have signing authority on behalf of the organization to which this application relates. I further declare that all of the information provided on this application is true, correct and complete to the best of my knowledge.

I CONSENT to the Saskatchewan Liquor and Gaming Authority (SLGA) collecting additional information about the organization as may be necessary to verify the information contained on this application. I understand that this information is collected for the purpose of determining my eligibility for a charitable gaming licence.

I CONSENT to SLGA sharing information authorized to be collected under SLGA legislation to regulating authorities and other jurisdictions. I understand that information regarding the conduct and management of my charitable gaming licence(s) may be released under Section 24 of *The Freedom of Information and Protection of Privacy Act* and that such information may include, but is not limited to, a description of the organization's charitable object or purpose, their licence number(s) and the amount of charitable proceeds generated from their charitable gaming licence(s). I release SLGA and any person from any source, including their officers, agents and employees, from all liability respecting the collection or release of information by or to SLGA.

I acknowledge that a photocopy of this document will have the same force and effect as the original. I have read the above statement and understand it.

Signature of Licence Contact

Date

SUBMIT APPLICATION

This application must be submitted to SLGA for further processing. This can be done by either clicking the "Submit to SLGA" button or by manually attaching this completed form to an email and sending it to CharitableGaming@slga.gov.sk.ca. If you have additional supporting documents that need to be sent along with your application then choose the manual email option and attach all of the required supporting documentation.

SLGA will retain the personal information on this form only as long as it is necessary to fulfill the purposes for which it was collected and in accordance with approved mandatory retention policies and schedules established with cooperation of the Saskatchewan Archives Board under *The Saskatchewan Archives Act*.