Gaming Employee
Application for Certificate of Registration
- Supplier Employees

Who Must Complete This Application?

This application must be completed by all individuals who are employed by a registered supplier and who have access to the gaming floor, technical services area or other secure areas of a casino to which the general public does not have access. These employees include, but are not limited to, field or technical staff who perform on-site installation, technical support and upgrades and employees who provide on-site training to registered casino employees in the installation or maintenance of gaming equipment.

General Information

1. Print or type your responses. You must answer every question in this application. Incomplete applications will be returned.

2. A passport-type photo is to be attached to this application. You can also email a photo of yourself (jpg format only) to registration@slga.gov.sk.ca. The photo should be head and shoulders only.

3. Give this completed form to your employer. They are responsible for submitting the application to SLGA. Do not send this form directly to SLGA.

4. If SLGA identifies areas of concern in the review of your application, it will initiate an interview or investigation to establish your suitability to be registered as a supplier gaming employee. Through the interview or investigation process, SLGA will gather any information it considers necessary and may request additional information from you, including character references, employment history, etc. By signing the attached consent, you are agreeing that SLGA may collect and use this information.

5. Any personal information that you provide to SLGA is confidential. SLGA is required under *The Freedom of Information and Protection of Privacy Act*, to protect the confidentiality of personal information in its possession and control, and to use the information only for the purposes for which it was collected.

6. You are required to inform SLGA within 7 days of any changes to the information you supplied or that might affect your registration. Changes that you must report include, but are not limited to, change of address, new charges, convictions, findings of guilt, and/or you are the subject of a gaming investigation by a regulatory agency, other than as an applicant for registration/licensing purposes.

7. If approved, SLGA will mail you an identification tag that will contain your photo, name and the name of the registered supplier. The identification tag will be valid for three years, unless an earlier date is indicated. The identification tag must be carried on your person when entering any Saskatchewan gaming locations.

8. The fee to register is $25 annually. You or your employer will be billed for future annual fee payments. Failure to remit the annual fee may result in cancellation of the registration.

9. If you have questions regarding the registration requirements or general information found in this form, please contact the Gaming Integrity Branch - Saskatchewan Liquor and Gaming Authority at phone: (306) 787-1771, fax: (306) 798-0052 or by email registration@slga.gov.sk.ca.

Application for Certificate of Registration – Supplier Employees

Part 1 – Personal Information

Legal first, middle and surname:				Name to appear on your tag:	
List any other names you have used (maiden name, birth name, etc.):			Position:		
Mailing address:					
Home street address (if different from mailing address):					
City:	Province/State:		Country:	Zip/Postal code:	
Home phone:		Work/business phone:		Cell phone:	
Email address:					
Gender: ☐ Female ☐ Male	Date of birth: YY MM DD	Height:	Weight:	Eye colour:	Hair colour:
Place of birth (City, Province/State, Country) & citizenship:					

Part 2 – Employer/Supplier Information

Name of the registered supplier to whom you are contracted or employed:			
Supplier contact name:		Supplier contact phone:	
Mailing address of the supplier:			
City:	Province/State:	Country:	Zip/Postal code:

Part 3 – Gaming History

1. Have you ever had a gaming permit, licence, certificate or similar qualification refused, suspended, revoked or withdrawn in any jurisdiction?
   ☐ No – proceed to Part 4
   ☐ Yes – provide the information requested below (attach as an appendix if necessary)

Type of licence	Name and address of jurisdiction	Date	Reason

Part 4 – Criminal History

You must disclose all criminal investigations, arrests, charges and convictions regardless of the outcome. Even if you were found not guilty or if charges were dropped, you must report all contact you've had with any enforcement agency.

Have you ever been investigated, arrested, detained, interviewed, charged or convicted of an offence (such as criminal, drug, gaming, customs, income tax or any offence related to any government assistance program) in any jurisdiction?

☐ Yes – provide the information requested below ☐ No – proceed to the next question

If 'yes', provide the details (eg. date and place of investigation, detention, arrest, charge or conviction, the description/ circumstances of the offence(s), the disposition of sentence and the name of investigating police agency or enforcement body). Attach as an appendix if necessary.

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To your knowledge, do you currently have any charges outstanding in any jurisdiction?

☐ Yes – provide the information requested below ☐ No – Proceed to Part 5

If 'yes', provide the details (eg. date of charge/offence(s), description/circumstances of the offence(s), and the name of investigating police agency or enforcement body). Attach as an appendix if necessary.

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Part 5 – Bankruptcy

Have you ever made an assignment into bankruptcy, been petitioned into bankruptcy or filed a proposal under the *Bankruptcy and Insolvency Act*?

☐ Yes – provide the information requested below ☐ No – Proceed to Part 6

If 'yes', provide the details (eg. the date file, reason for bankruptcy, details of bankruptcy, the date of discharge and the name of the trustee). Attach as an appendix if necessary.

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Part 6 – Consent to Obtain and Release Information and Declaration of Honesty

The Saskatchewan Liquor and Gaming Authority (SLGA) is required to collect personal information for the purpose of registering prospective and current gaming employees. This information is collected under *The Alcohol and Gaming Regulation Act, 1997*. In order to comply with requirements set forth in *The Alcohol and Gaming Regulation Act, 1997*, the following consent form allows

SLGA representatives to verify or investigate the information provided in this registration application. SLGA is required under *The Freedom of Information and Protection of Privacy Act* to protect the confidentiality of such information in its possession and control, and to use the information only for the purpose for which it is collected. SLGA will retain the personal information on this form only as long as it is necessary to fulfill the purposes for which it was collected and in accordance with approved mandatory retention policies and schedules established with cooperation of the Saskatchewan Archives Board under *The Saskatchewan Archives Act.*

I THE APPLICANT OR REGISTRANT HEREBY:

(a) consent to the direct and indirect collection from any source and to the use by Saskatchewan Liquor and Gaming Authority (SLGA) of all personal, financial, business, general, or criminal information or documents that SLGA may reasonably require to determine the prerequisites under *The Alcohol and Gaming Regulation Act, 1997* to grant and maintain a gaming employee certificate of registration to the applicant, namely whether the applicant:

(i) is of good character; and
(ii) has suitable training or experience;

(b) consent to the release by SLGA of any information authorized to be collected pursuant to clause (a), to any law enforcement agency, other gaming jurisdiction or agency with which SLGA has a formal arrangement or agreement;

(c) consent to the release to SLGA by all persons, including but not limited to all federal, provincial, or municipal licensing bodies and departments, police services, law enforcement agencies, the registrar in bankruptcy, Canada Revenue Agency, credit bureaus, financial institutions, professional and industry associations, former and current employers, of all personal, financial, business, general or criminal information or documents that SLGA reasonably determines it requires respecting this application;

(d) release all persons referred to in paragraph (c) including their officers, agents and employees, from all liability respecting the release of information to SLGA pursuant to paragraph (c);

(e) acknowledge and understand that a photocopy of this document will have the same force and effect as the original;

(f) understand that the consent is in effect for as long as I hold a certificate of registration and for any registration renewals;

(g) certify that the information provided in this application is accurate, correct and true. I understand that if any of the information provided in this application is not accurate, correct and true, SLGA may deny my application or may subsequently revoke my gaming registration. I further understand that if any of the information provided in this application is fraudulent, I may be subject to prosecution under the *Criminal Code of Canada*.

I have read and understand the above statement.

_____ _____

First and last name (please print) Date

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Signature