## Floor Plan Guide

A floor plan is to provide a "bird's eye view" of the premises. The plan is to show the scaled dimensions of the premises and the various areas in the premises, the fixed furnishings, and other significant items. A floor plan must be submitted with the liquor permit application.

SAMPLE FLOOR PLAN


Floor Plan Requirements:

1. Name of Premises
2. Address - street names
3. Scale - same for all areas of the plan
4. Dimensions (metres or feet)
5. Washrooms - location/access
6. $\operatorname{Bar}(\mathrm{s})$ - location and dimensions
7. Please include: entries and exits; kitchen(s) or food preparation area(s); areas restricted to employees; stairwells; hallways; liquor storage area(s); and other areas. All areas to be clearly labeled.
8. Endorsement areas requested (examples)

- Patio (include location, type, and height of enclosure)
- Banquet Rooms
- Golf Course
- Lounge (must be $100 \%$ or less of the floor area of the restaurant, with the separation clearly marked, typically by a permanent partition that is at least 1.22 metres or 4 ft in height)

9. The separation between permitted and unpermitted areas must be clearly marked, typically by a permanent partition that is at least 1.88 metres or 6 ft in height.
10. If the establishment currently has VLTs installed, please include them in the drawing along with the Automated Banking Machine and the site controller.
