

Month: Year:

Category Producer Name:

Line 1	Inventory carried forward from the previous month		Litres
Line 2	Monthly production		Litres
Line 3	Direct sales and sampling in province		Litres
Line 4	Sales outside of province (including bulk)		Litres
Line 5	Sales to SLGA Distribution Centre and/or 3rd party warehouse		Litres
Line 6	Product destroyed		Litres
	Details and Reason:		
Line 7	Product returned		Litres
	Details and Reason:		
Line 8	Total product now in inventory		Litres
Line 9	Amount of product used for levy calculation		Litres

Did you do any contract manufacturing during the month?

Yes No

If Yes, complete Form 1A.

Did you contract with anyone to produce product on your behalf during the month?

Yes No

If Yes, complete Form 1B.

Did you have any out of province activity during the month?

Yes No

If Yes, complete Form 2

Submission Instructions:

- Line 1 – Enter the litres of finished product that were in **inventory** from the previous month – Inventory carried forward.
- Line 2 – Enter the litres of finished product that were **produced** this month.
- Line 3 – Enter the litres of finished product that were **sold directly in Saskatchewan** (other manufacturers, consumers, all retailers, including SLGA retail stores, commercial permittees, manufacturer on-site tasting room).
- Line 4 – Enter the litres of finished product **sold outside of Saskatchewan** this month.
- Line 5 – Enter the litres of finished product that were **sold to SLGA's Distribution Centre**.
- Line 6 – Enter the litres of finished product **destroyed** this month.
- Line 7 – Enter the litres of finished product **returned** this month.
- Line 8 - **Total product in inventory** – automatically filled in (Line 1 + Line 2 - Line 3 - Line 4 - Line 5 - Line 6 + Line 7).
- Line 9 - **Amount of product used for levy calculation** – automatically filled in (Line 3).

Definition:

Finished Product: ready for sale in whatever format (container type) you use.

This report must be emailed to SKprodreport@slga.gov.sk.ca no later than the last day of the month after the reporting month.

The Canada Revenue Agency Excise Duty monthly report must also be emailed to SKprodreport@slga.gov.sk.ca

Form 1A - Contractor Activity

Who did you Contract with?	Litres Produced For Someone Else This Month

* Any contract produced product must be included in your monthly production (Form 1: Line 2)

* Any transfer of product from contractor to contractee must be added to your direct sales (Form 1: Line 3)

Form 1B – Contractee Activity

Who did you Contract with?	Litres Produced For You This Month

* Any contract produced product is manually (by SLGA) added to the contractee’s monthly production (Form 1 – Line 2) for purposes of capturing global production, as outlined in the Contract Manufacturing Policy for SK Craft Alcohol Producers.

Definitions:

Contract Manufacturing: When a Saskatchewan (SK) Craft Alcohol Producer enters into a contract to make alcohol products that are branded as the product of a different alcohol producer, either as a contractor or contractee.

Contractor: A SK Craft Alcohol Producer who agrees to manufacture alcohol product(s) for another entity who brands the products as their own.

Contractee: A SK Craft Alcohol Producer who contracts with another Saskatchewan craft manufacturer to produce its products.

Form 2 – Out of Province Production Activity

Total product produced outside of the province during the month		Litres
Total unfinished product sent outside the province during the month		Litres